The Log Cabin Festival
Historically Fun

October 3-4th

Sponsored by
Harrisonville Area Chamber of Commerce
and the City of Harrisonville

106 S. Independence Harrisonville, MO 64701
816.380.5271 Website: www.harrisonvillechamber.com

FOOD VENDOR REGISTRATION

WELCOME!

We are pleased that you plan to join us for the 16th Annual Log Cabin Festival!
We are again looking forward to a great festival on the Historic Harrisonville Square.

The following information will help us accommodate your needs. Please fill out the second page of this form completely. Please register early, space availability is based on a first come, first served basis. If you have questions, please call us at the Chamber at 816-380-5271 or email: executivedirector@harrisonvillechamber.com

Send this form to: Harrisonville Chamber of Commerce, 106 S. Independence, Harrisonville, MO 64701

CHECK-IN & SET UP

Food Vendors will be located around the Courthouse Square. Please check-in at the Information Booth; it will be located on the southwest corner of the Square. Set up may take place anytime after 8 a.m. on Friday, but no later than 2 p.m. The street must be cleared 1 hour prior to the festival opening. NO early tear down. Tear down can begin at 8 p.m., Saturday, **vehicles will not be allowed on the square until directed by safety personnel.** Safety of all guest, is our primary concern. Vehicles are only allowed on the Square for loading & unloading during the set up and tear down process. Food Vendors will be assigned a 10'x15' or 10'x30' space around the square. Exhibitors must furnish their own tent with appropriate weights. Please be prepared in case of high winds. No stakes are allowed to be used for anchors. No Animals are to be kept in or around your booth area. Please do not Park on Pearl Street as it is the Parade Route.

GUIDELINES

You must abide by all **Health Department rules and regulations**. The Temporary Food Vendor Permit Application also provided on the Chamber website must be printed off, completed and sent to the Health Department along with their fee. This must be done 2 weeks prior to avoid penalties. Once you have been approved, the certificate must be displayed in your booth during the event. The Log Cabin Festival Committee is not responsible for any items that might be left set up and unsupervised for the duration of the festival, even though security is hired for overnight.
All food items must have been previously disclosed and approved by the Festival Committee. With trying to limit duplicate items this will help to ensure success for everyone. Vendors are limited to Harrisonville Chamber members, and any non-profit. Nonmembers can be vendors ONLY if they become members or are a Gold or Platinum festival sponsor. NO FOOD TRUCKS and NO GENERATORS allowed. Space may not be sublet and goods must be kept within the space purchased. We reserve the right to remove any vendor for any violation of the Festival Regulations.
We encourage promotion from you for the event to help ensure success for everyone. Vendors need a valid business license *www.harrisonville.com*

HOURS & EVENT INFORMATION

Hours of vendor operation will be:

Friday, 5:00pm- 9:00pm	6:30pm-10:30pm	Music on the North Stage
the Saturday, 9:00am-9:00pm	6:30pm-10:30pm	Live Band on the North Stage

Other activities included: Carnival, Business Expo, Food Vendors, Art & Craft Vendors, Children's Activities, Petting Zoo and Farmer's Market. A variety of Entertainment will be ongoing Saturday on the north side of the Square all day and Bands on the North Stage both Friday and Saturday. There will also be a Parade Saturday at 11:00 a.m.

Food Vendor Contract

PLEASE RETURN COMPLETED CONTRACT BY: August 18, 2025

Mail to: Harrisonville Chamber of Commerce
106 S. Independence Harrisonville, MO 64701
Email: executivedirector@harrisonvillechamber.com

CONTACT INFORMATION

Organization/Booth Name *(please print):* _____

Contact Person: _____

Address & City: _____

Telephone: Day _____ Evening: _____ Cell: _____

E-mail: _____ Web site: _____

REGISTRATION

Booth Size & Fee: ☐ 10' x 15' Space - $100.00 ☐ 10' x 30' Space --$150.00
Space around the square is very limited. The space chosen will be strictly enforced.

Please specify if you need electricity. There is only a limited amount available

☐ Check here if you need electricity: $25.00 Fee – You are limited to 20 amps

*If you require electricity you will be responsible for your own 50' Construction grade extension cord.

Please describe the items you will be offering. You will be limited to these items. Additional items cannot be added. We do not want multiple booths selling the same items (excluding water & soda). Since most food vendors are non-profit local organizations we feel this will help ensure success for all our vendors. We may use this information in published programs.

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PAYMENT

For booth space/electricity rental chosen, please include a check or money order payable to:

Harrisonville Chamber of Commerce
Contact the Chamber office if you have any questions at 816.380.5271 or to pay over the phone.

Booth space fee is Non-refundable

FOOD VENDOR AGREEMENT

I, _____state that the above information is correct to the best of my knowledge. I agree to pay the designated rental fee at the time of booth rental. I will abide by the set-up and clean-up restrictions. I agree that I am solely responsible for any items left unattended for the duration of the Festival. I agree to bear all risk and expense for any loss, theft or damage to my booth and its contents, and to bear the risk of injury to myself and those working with me. I will abide by all Festival regulations. I agree to abide by all applicable local, state and federal laws regarding sale of my goods.

Signature: _____ Date: _____

On Behalf of Local Non Profit Organization: _____